

Your Oxfordshire Care Summary

Sharing health information locally to support your care



It's your choice

Healthcare organisations are required to create records about the care they give you. In Oxfordshire, healthcare is provided by organisations such as your GP surgery, hospitals, community and mental health services and the ambulance service. This means, for example, that your GP, your hospital and your physiotherapist may each have a separate record about your care.

Many records are still created on paper. However, more and more records are now being created electronically; that is to say, they can be accessed by computer. All records must be kept securely and cannot be shared with other organisations without your permission.

This leaflet explains how we will, with your permission, make certain items of your healthcare information automatically available to authorised healthcare professionals involved in your treatment across Oxfordshire.

Sharing Information – what happens at the moment?

In order to support your care and make safe decisions, healthcare professionals may need to see information that is held by other Oxfordshire NHS organisations. For example, an emergency out-of-hours GP will need to know your relevant medical history and a hospital consultant may need to check which medications you are taking.

At the moment, healthcare professionals are not able to access electronic records held by other NHS organisations and usually share information from your records by letter, fax or telephone. This can sometimes cause delays in making sure the right people receive reliable, accurate information about you and so may delay your treatment.

What is the Oxfordshire Care Summary?

Each healthcare organisation in Oxfordshire will continue to create a health record for you using its own system.

The Oxfordshire Care Summary is a new way of sharing health information locally. It will enable authorised healthcare professionals from local NHS organisations in Oxfordshire to see a single electronic view of specific, up-to-date, clinical information from these separate systems.

Why is this happening?

When a healthcare professional has instant access to reliable health information about you, they will be able to deliver safer, faster treatment. It will mean fewer duplicate investigations, a reduction in the number of repeated questions to patients and will help avoid unnecessary admissions to hospital.



What information will be available in my Oxfordshire Care Summary?

A standard set of information will be available to be viewed by authorised healthcare professionals in Oxfordshire. This will be pulled automatically from the various electronic care records that local NHS organisations in Oxfordshire hold about you. This information is not copied or stored in a new location; instead a temporary view is merely displayed to the healthcare professional involved in your treatment – it cannot be amended by them. The type of information viewed on the Oxfordshire Care Summary will be agreed and reviewed regularly by representatives of all healthcare organisations in Oxfordshire. For more details, see www.oxfordshirepct.nhs.uk/healthrecords

Who will be able to see my Oxfordshire Care Summary?

Healthcare professionals have always had a professional, ethical and legal responsibility to keep your details secure.

When accessing your Oxfordshire Care Summary, they:

- Must be directly involved in your care;
- Must have your permission each time they view your records; except in exceptional circumstances e.g. in a medical emergency
- Must be a registered, authorised user with a secure username and password;
- Must only view the information required to do their job. By law, everyone working for or on behalf of the NHS must respect your confidentiality and keep all information about you secure;
- Will have their access electronically monitored.

These measures mean that your information is stored safely, stays private and can only be looked at by those healthcare professionals supporting or providing your care. The NHS Care Record Guarantee for England and the NHS Constitution both set out how the NHS should handle your records to protect your privacy. You can view these documents at www.nhsrecords.nhs.uk/security/

What is the difference between the Oxfordshire Care Summary and the Summary Care Record?

The Summary Care Record is a national system which will support patient care in urgent and emergency care settings. It will be accessible by any authorised health professional across the country. It holds very limited information:

- medication,
- reactions to medicines,
- allergies

The Oxfordshire Care Summary will only be available to support local NHS care in Oxfordshire and will have more detailed information than in the Summary Care Record.



Your choices

You can choose whether you want a national Summary Care Record and whether you want an Oxfordshire Care Summary.

 The local Oxfordshire Care Summary	 Your emergency care summary The national Summary Care Record	This is what you need to do
✓ YES I want one	✓ YES I want one	Do nothing. This will happen automatically.
✓ YES I want one	✗ NO thanks	We can arrange this for you. Phone 01865 428886 , email health.records@oxfordshirepct.nhs.uk or visit 'Your Choices' at www.oxfordshirepct.nhs.uk/healthrecords
✗ NO thanks	✓ YES I want one	We can arrange this for you. Phone 01865 428886 , email health.records@oxfordshirepct.nhs.uk or visit 'Your Choices' at www.oxfordshirepct.nhs.uk/healthrecords
✗ NO thanks	✗ NO thanks	Fill out an opt-out form for the national Summary Care Record - this will automatically mean that you will NOT have an Oxfordshire Care Summary too. All Oxfordshire residents aged 16 and over will be mailed an opt-out form at the beginning of April 2012

You can change your mind at any time by contacting your GP surgery.

Will children have an Oxfordshire Care Summary?

The same choices exist for children under 16 as for adults.

If you as a parent or guardian do not wish your child to have an Oxfordshire Care Summary or a Summary Care Record, you should follow the steps on the page opposite on their behalf. If you think your child is mature enough to make their own decision, you should share this information with them.

Additional opt-out forms are available at

www.oxfordshirepct.nhs.uk/healthrecords

or from your GP surgery

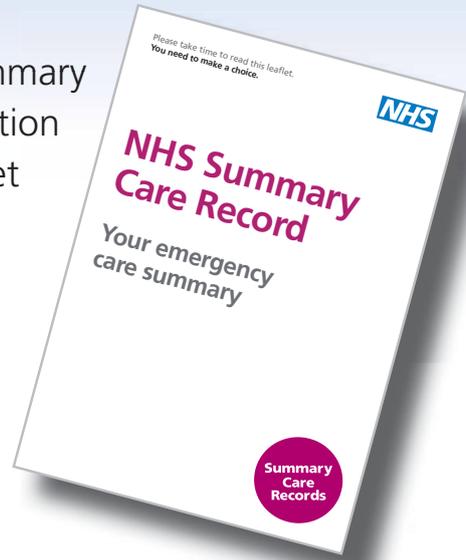


Where can I get more information?

For the latest information about the local Oxfordshire Care Summary, please phone **01865 428886**, email **health.records@oxfordshirepct.nhs.uk** or visit **www.oxfordshirepct.nhs.uk/healthrecords**

If you have any questions about the national Summary Care Record please phone the dedicated information line on **0300 123 3020**. Or look out for this leaflet at your GP surgery.

www.oxfordshirepct.nhs.uk/healthrecords



If you would like this information in a different language or format, including large print or audio, please contact **01865 334641**

